



## **BOARD MEETING MINUTES**

April 12, 2023

### **MEMBER'S PRESENT**

Sally Allee  
Laverne Valdez  
Joyce Fleming  
Vicki Alire  
Brad Wilcox

### **OTHERS PRESENT**

Yesenia Bolt  
Brock Gallegos  
Stella Sanchez  
Loren Velasquez  
Shayna Garrett

### **CALL TO ORDER**

The Board meeting was called to order at 2:00 pm

### **Introduction of guests:**

None

### **II. APPROVAL OF THE MINUTES:**

Approval of the minutes from March 2023.

Motion to approve the minutes from March 2023:

**MOTION: Vicki      SECOND: Brad**

### **III. ADDITIONS/CHANGES TO AGENDA**

### **IV. CORRESPONDENCE**

None

### **V. COMMITTEE REPORTS**

a. FINANCE COMMITTEE REPORT – presented by Brock Gallegos. The February 2023 financial reports were written by Brock Gallegos and presented to the Board members for review prior to today's BOD meeting.

Blue Peaks has completed 58% of the 2023 fiscal year. The cash balance as of February 28<sup>th</sup> is \$1,918,605.18 with \$819,932.10 invested in Certificates of Deposit. A review of the financial statements shows that Blue Peaks took a loss of \$4,448.64. We are operating under the annual budget amounts. A comparison of the financial statements at the same time in fiscal year 2022 show we completed the month with a loss of \$10,891.08

The Statement of Financial Position lists accounts receivable in the amount of \$427,942.95 as outstanding, which includes \$409,466.50 from Government (State and Medicaid) Receivables, and \$18,476.45 from Other Receivables. Accounts payable consists of \$15,097.77 for Program and Administrative services, \$87,716.70 for Personnel Compensation, and \$0 for Other Payables.

The Statement of activities shows an overall increase in revenue this year of approximately 4.35% compared to this time in FY2022. February 2023 expenditures have increased 2.8% under expenditures in February 2022.

Our Current Ratio is 31.72 to 1. We have 11.12 months of operating expenses in the total Fund Balance, and 10.03 months of operating expenses in the Fund Balance net of assets.

Money from the CD at RG Bank will be utilized for the remodel at Powell House, the expenses for the fire sprinkler pipes that needed to be replaced at Stephens House, and the new time release door at Spencer House. The remaining funds will be placed in a CD at SLV Federal Bank for 1 year.

Motion to accept the February 2023 financial statements as presented and the utilization of the dollars from the CD:

**MOTION: Joyce                      SECOND: Laverne**

#### **VI. OLD BUSINESS**

Cindy informed the Board that Price House will be advertised to be renting on May 1, 2023.

#### **VII. NEW BUSINESS**

- a. Residential and Personnel Policies were discussed for Board approval. The 2 policies included:
  1. Residential Policy Medical Emergencies and On-Call 5.4. Implements the reasons on-call is notified.
  2. Personnel Policy Substitute Personnel 1.11. Defines the requirement for Substitute Staff to have an evaluation every year.

Motion to approve policies as discussed:

**MOTION: Joyce                      SECOND: Brad**

- b. Discussion: Review and approval for the agency Long Range Plan for FY 2023/2024. Many of the goals revolve around Case Management Redesign. Board approval of and subsequent submission of the recurring annual application for CCB designation to Healthcare Policy and financing.
- c. Motion to approve the Long Range Plan for FY 2023/2024 and the application for CCB designation.
- d. The quarterly trends were presented by Erin and Stella. Erin and Stella began the presentation by discussing the trends for the last quarter. Information that is trending includes critical incidents, and medication errors that usually occur with new employees.
- e. New Board member recommendation: Cindy informed the Board that Alicia Duran-Ramirez would like to serve on the Blue Peaks Board. The Board is requested to approve Alicia to serve on the Board.

**MOTION: Laverne                      SECOND: Joyce**

- f. Executive Session: Executive Director's evaluation

**Motion to go into Executive Session at 2:37 PM.**

**MOTION: Laverne                      SECOND: Vicki**

**Motion to come out of Executive Session at 2:55 PM.**

**MOTION: Vicki                      SECOND: Laverne**

#### **VIII. EXECUTIVE DIRECTOR'S REPORT**

Shayna discussed with the Board that the agency continues to hire DPS staff and are able to choose higher quality staff. Shayna also talked about attending a chamber luncheon on April 9, 2023 regarding employment. Cindy discussed the progress on the Powell House remodel.

X. PUBLIC COMMENT  
NONE

IX. ADJOURN

MOTION TO ADJOURN: Vicki      SECOND: Laverne

The meeting adjourned at 3:05pm

  
\_\_\_\_\_  
Board Secretary Signature

5/10/23  
\_\_\_\_\_  
Date

